

SUPPLIER REGISTRATION FORM

Please fill in **ALL** sections of this questionnaire as per below instructions.

SECTION 1. BUSINESS INFORMATION

A. Company Information

Company Name _____

B.1. Contact's Information

	Title	
	Contact Name	
	Phone No	
	Fax No	
	Email Add	
	Billing Address	
	Company phone	
	Company Fax No	
	Company Website	

SECTION 2. BUSINESS BIOGRAPHY

A. Company Data

1. Business Type (please tick as appropriate)

- | | |
|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> Agent | <input type="checkbox"/> Services |
| <input type="checkbox"/> Contractor | <input type="checkbox"/> Other |

If other, please specify _____

Year Business was established:

Number of Employees :

SECTION 3. DESCRIPTION OF PRODUCTS & SERVICES

B. Categories of Products and Services

1. Please give details of products/services offered

[Blank area for providing details of products/services offered]

2. Nature of Business

1. Please describe your business and its core competences below

[Blank area for describing business and core competences]

3. Are you a current supplier of NICL & NICG?

Yes

No

4. If yes to above, please state the following:

Annual Turnover with NICL & NICG

SECTION 4. REFERENCES

Please list 5 (five) of your existing customers in table below – including governmental/ parastatal bodies.

Company Name	Country	Contact Name	Phone Number

Declaration of Applicant

I/ We , the undersigned, declare that the particulars in this questionnaire are true and accurate and I/ we have not willfully suppressed any material fact. I/ we also understand and agree that should there be any misrepresentation found and confirmed, my application shall be rejected.

Name:

Position:

Signature:

Date:

Company Seal (if any)

We thank you for your participation in our registration exercise.

Date:...../...../.....

ANNEX 1

LIST OF DOCUMENTS TO BE SUBMITTED

1. Company Profile.
2. Copy of related licenses.
3. Business Registration Card.
4. VAT Certificate (where applicable).
5. Proof of Address.
6. ID of Directors.
7. Due Diligence Form- Service Provider.
8. Credentials and References.